



***HIV Prevention  
Community Planning Group (CPG)  
1845 E. Roosevelt Street, Phoenix, AZ 85006 (602) 506-6005***

*Full Group Meeting  
Tuesday July 15, 2003  
Trinity Episcopal Cathedral - 100 W. Roosevelt*

***Meeting Minutes***

***Attendees:***

*28 members were present.*

***Call to Order:***

*Victor Pawlak called the meeting to order.*

***Introductions:***

*Introductions were made. Dennis Huff volunteered to be the process monitor and Bill Parker volunteered to be the time monitor.*

***Announcements:***

- ☀ Annette Quintana gave an announcement regarding the rising number of Syphilis cases in Maricopa County and made everyone aware that there is a hotline available. The number is 602-506-1678, which is also the number to the Maricopa County Department of Public Health STD clinic.*
- ☀ Rosie Young gave an announcement that Sandra Morales passed on July 1, 2003. She also announced that there is an Outreach Worker position open at Chicano Por La Causa. The number to call is 602-257-5530.*
- ☀ Mary McKeever announced that there are two Bi-Lingual HIV Counselor positions open with the Maricopa County HIV Counseling and Testing department. The number to call is 602-506-1423.*
- ☀ Dennis Huff announced that there is a Youth Advocate opening with the Native American Community Center. The number to call is 602-279-5262.*
- ☀ Miranda Graves announced that the Arizona African American Information Resource Center and Health Center will be opening in September.*
- ☀ Brenda Hope gave a brief overview of the HIV Planning Council and left material. Attached is the Planning Council Update.*

### **Team Building**

*Denise led the group with a team building exercise that involved reciting the mission statement and knowing whom the priority population is. There was also a team building exercise to create a "Tagline" for the CPG group. The tagline will be voted on at the next meeting.*

### **The "Big Picture"**

*Denise gave a brief overview of the CPG and updated the group on the "Big Picture". Handouts of the presentation are included in the minutes. Highlights of the presentation are as follows:*

- ☀ The CDC is issuing a new Guidance for the CPG's. You can read it at [cdc.gov/hiv/pubs/hiv-cp.pdf](http://cdc.gov/hiv/pubs/hiv-cp.pdf).*
- ☀ The Comprehensive HIV Prevention Plan has arrived and will be sent to the Arizona Department of Health Services.*
- ☀ The Arizona Department of Health Services will release the Request for Proposal on August 15, 2003.*
- ☀ There will be an information session regarding the RFP on August 11, 2003 at the HIV Care Directions from 8:30a.m.-11:30a.m. at 1366 East Thomas.*
- ☀ Discussions on how to use the Guidance, CPG commonalities, and the 2004-2006 timeline will be on the agenda at the next meeting.*
- ☀ There was a recommendation to have a presentation on the new initiative.*

### **HIP/AZ**

*Scott Haverstock from Body Positive gave a PowerPoint presentation on HIP/AZ Central Arizona. Handouts of the presentation are included in the minutes.*

### **EPI Update**

*Kristy Benton from ADHS gave a PowerPoint presentation, which provided an epidemiology update for Maricopa and Pinal Counties. Handouts of the presentation are included in the minutes.*

### **Statewide Update**

*Victor Pawlak gave a statewide update. Highlights of the update are as follows:*

- ☀ The Statewide Steering Committee meeting was held in Flagstaff on May 29-30.*
- ☀ An overview of the new CDC initiatives was presented.*
- ☀ There was discussion about the Northern CPG merging with Ryan White.*
- ☀ One of the projects that need to be done is to develop a new survey. The idea of agency identity within the CPG was visited.*
- ☀ It is being discussed that members identify as a community member with interest rather than coming to the group with agency interest.*

- ✿ *The issue of conflict of interest will be reinforced as the CPG's adhere to the new CDC Guidance.*

### **Next Meeting**

*The next full group meeting will be on **Tuesday September 9, 2003** at 5:00 p.m. The meeting will be held at Trinity Episcopal Cathedral located at 100 West Roosevelt Street, in Phoenix. Contact Shannon Eubanks with questions at 602-506-6005.*

### **Adjournment**

*The meeting adjourned at 7:30 p.m.*

*Respectfully submitted,*

**Shannon Y. Eubanks**

*Program Assistant*